



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

*Agency Name*

Supplier : **CHAIN GLASS ENTS INC.**  
 Address : Rizal Ave 2710-2728, Brgy.382, Sta. Cruz Ncr, First District, Manila

P.O. No. : **23-03-0068**  
 Date : 07 MARCH 2023  
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pasig City Children's Hospital -  
 Date of Delivery : -

Delivery Term : Please Refer to T.O.R.  
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
4	UNITS	12	Manusa Activa Automatic Door, MANUSA 9 units - ICU 3 units - OR  Scope of Works for items 1 - 4  The Contractor will provide the services of a qualified technicians to perform the following scope of works: (Two-times Preventive Maintenance Services)  A. General cleaning of the fifteen (15) units automatic door. Removing any dirt, dust or debris clinging to the tracks and sill by vacuuming and cleaning the glass panel by using soft cloth.  B. Check the different components of the door thoroughly. Check the opening and closing speed's door sensors, glass, guide rails, pivots, belts, gears and lubricants.  C. Test run of all units  D. Recommendation for major repair and replacement of parts when necessary.  E. Emergency services as needed with no additional charge.  ***** Nothing Follows *****	1,400.00	16,800.00
Preventive Maintenance Service for Fifteen (15) units Manusa Automatic Door Operators for the use of (PCCH-Child's Hope). for the use of Pasig City Children's Hospital					

Control No. **4269**

**GRAND TOTAL :      Php 48,000.00**

**Total Amount in Words** *Forty-eight Thousand Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
 (Authorized Official)  
 City Mayor

Conforme :

**ISMAEL SARABOSING JR**  
 (Signature over printed name of Supplier)  
3/20/23  
 Date

Requisitioning Office/Dept. :  
**JOSELITO T. MORETE, MD, MMHOA, DPB**  
 (Authorized Official)

Funds Available :  
  
**JUVY A. CUENCO**  
 Chief Accountant

Amount : ₱ 48,000.-  
 OBR No. : 100-2023-03-  
0076-4431



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
<b>Preventive Maintenance for Fifteen (15) units Manusa Automatic Door Operators</b>					
1	UNITS	3	Manusa Automatic Hermetic Door, MANUSA 2 units - lobby 1 unit - ER	2,400.00	7,200.00
2	UNITS	12	Manusa Activa Automatic Door, MANUSA 9 units - ICU 3 units - OR	1,400.00	16,800.00
3	UNITS	3	Manusa Automatic Hermetic Door, MANUSA 2 units - lobby 1 unit - ER	2,400.00	7,200.00

Control No. **4269** **SUBTOTAL :** **Php 31,200.00**

**Total Amount in Words** *Thirty-one Thousand Two Hundred Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
 (Authorized Official)  
 City Mayor

Conforme :

**ISMAEL SABABOSING JR**  
 (Signature over printed name of Supplier)  
3/20/23  
 Date

Requisitioning Office/Dept. :  
**JOSELITO T. MORETE, MD, MMHOA, DPB**  
 (Authorized Official)

Funds Available :  
**JUVY A. CUENCO**  
 Chief Accountant

Amount : \_\_\_\_\_  
 OBR No. : \_\_\_\_\_